



Webservant Report

Connecticut Region of Narcotics Anonymous

January 26, 2008

Home Page, Local Activities and, Bulletin Board Pages

Outdated events were deleted. 18 new events were posted. Old flyers were removed from the server.

Meeting Schedule Updates

| Town | Meeting |
|----------------------|-----------------------|
| Bridgeport | Man Up |
| Enfield | Waking Up Group |
| Hartford | Los Quitaus |
| Hartford | Voices of NA |
| New Haven | Women Break NA Way |
| New Haven (deletion) | Out in Recovery |
| New Milford | Discovery of Recovery |

The online schedule was also organized by time and town. Excessive formatting was removed for easier updates.

Website Statistics

In December our website had 4,680 hits (visits) with an average of 150 visits per day, and 1.9 GB of bandwidth usage (1% of quota.) Our current disk space usage is 602 MB (over quota for Certified Hosting Package - \$10 per month.) We are currently using the Dignified Hosting Package (\$14 per month.) We have 397 MB of disk space available. We should expect a price increase on the next web hosting invoice.

E-Mail Statistics (this month)

| | |
|---|----------------|
| Bulletin Board Events (Outside Our Area) | 1 2 |
| Convention E-Mails | 1 1 |
| Family Support | 1 |
| Local Activities (In Region) | 5 |
| Meeting Information | 1 |
| Professional Inquiries | 1 |
| Web Servant E-Mail | 1 8 |
| Website Content | 1 |
| Website Support | 1 4 |
| Total E-Mails | 6 4 |

Domain Registration

I paid the domain registration renewal because it expires on January 30, 2008. Our current Invoice was past due to November 2007. This means that the grace period (November – January will expire in a few days.) Our web hosting invoice is also past due. I did some research and found that Hostified (our web host) is not a domain registrar. I did a Whois¹ search and found that our domain registrar is 000domains and the administrative e-mail contact on our domain registration is billy@sesran.com (Billy W.), the technical contact e-mail is webmaster@hostified.com. This means that the domain transfer cannot be done electronically without the help of Billy W. I do not have a user name or password for the domain registrar. Updating the contact information and getting a user name and password requires verification of CTNA ownership & identity. 000domains requires the following proof of identity to update the contact information without the consent of the person who registered the account: a signed notarized request on company letterhead and a business license/tax ID. With the consent of the person who registered the account the information can be updated online with user ID, password, and e-mail confirmation. Getting the domain registration transferred could possibly be a lengthy process.

¹ Whois is a service provided by InterNIC and domain registrants. InterNIC is a company contracted by the federal government. The Whois registry provides public information regarding the ownership of all US websites. This is how the “name” i.e. www.ctna.org is connected with the number that each computer calls on the World Wide Web.

There is limited support through Hostified for the domain registration service because Billy personally handled this service. I also researched our registrar 000domains, LLC. Our registrar charges \$13.99 per year and we pay \$15. That means the “middle man” makes \$1.01. By transferring the domain the webservant will be responsible for the domain renewal and payment and there will be no “middle man” to do it. The disadvantages of this change will be: 1. If someone forgets an invoice (i.e. P.O. box is closed or mail is not picked up, incorrect or outdated e-mail provided, or a payment is late, etc.) the website would be down and possibly have to change domain names (www.ctna.org).² 2. We will no longer have the help of Billy W. at Hostified for the domain registration. The advantages of transferring the registration are 1. It’s cheaper (\$7.99 per year with Godaddy as opposed to 000domains.) 2. The responsibility for the domain registration would be the webservant or the person appointed by CTNA to do so as recommended in the 2007 Public Relations Handbook. Regional will need to decide what e-mail address will be listed as a contact on the new domain registration prior to transferring the domain. The contact e-mail is the only e-mail address that can be used in the domain transfer process. If for some reason the domain is down, e-mail can still be received through the web host, provided the web host has been paid. The contact e-mail could be webservant@ctna.org, administrator@ctna.org or any other contact e-mail on the web host account. The advantage of listing another contact would be if the position for webservant is left open, the domain registration could lapse (domain registration is up within weeks of the position going out to the fellowship.) I would like to add that Billy is still willing to provide the service, and would like to continue doing so. I have also let Billy know that regional voted to transfer the domain to Godaddy. I would suggest creating an administrator trusted servant position for the responsibility of domain registration. If Regional decides to have Billy W. continue to be responsible for domain registration he could use an e-mail address @ctna.org and have it forwarded to his personal e-mail rather than having the domain contact be Billy’s personal e-mail. This would also ensure that the domain could be managed by a trusted servant at any time in the future.

Notes

There was a lot of work to do this month to get organized and orientated with the website. A special thanks to the Alternate Webservant, Nicole, for an outstanding job answering e-mail, learning, and updating the bulletin board and local activities pages!

In Loving Service,
Julie S.
Webservant

² Note that CTNA also owns the domain www.ctna.com (.com is typically used for commerce and .org is typically used for non-profits and organizations)